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Welcome to the SampleNet specific manual – this is a step by step illustration of using SampleNet

- This is a specific instruction for SampleNet V3.58 onward. For earlier version please refer to the old manual.
- For installation instruction, please refer to the separate installation guide.
- For the general instruction of our software, please refer to the ibuyer.hk general software manual.
- For the platform, database structure and design change of software, please refer to the technical manual

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## Target user

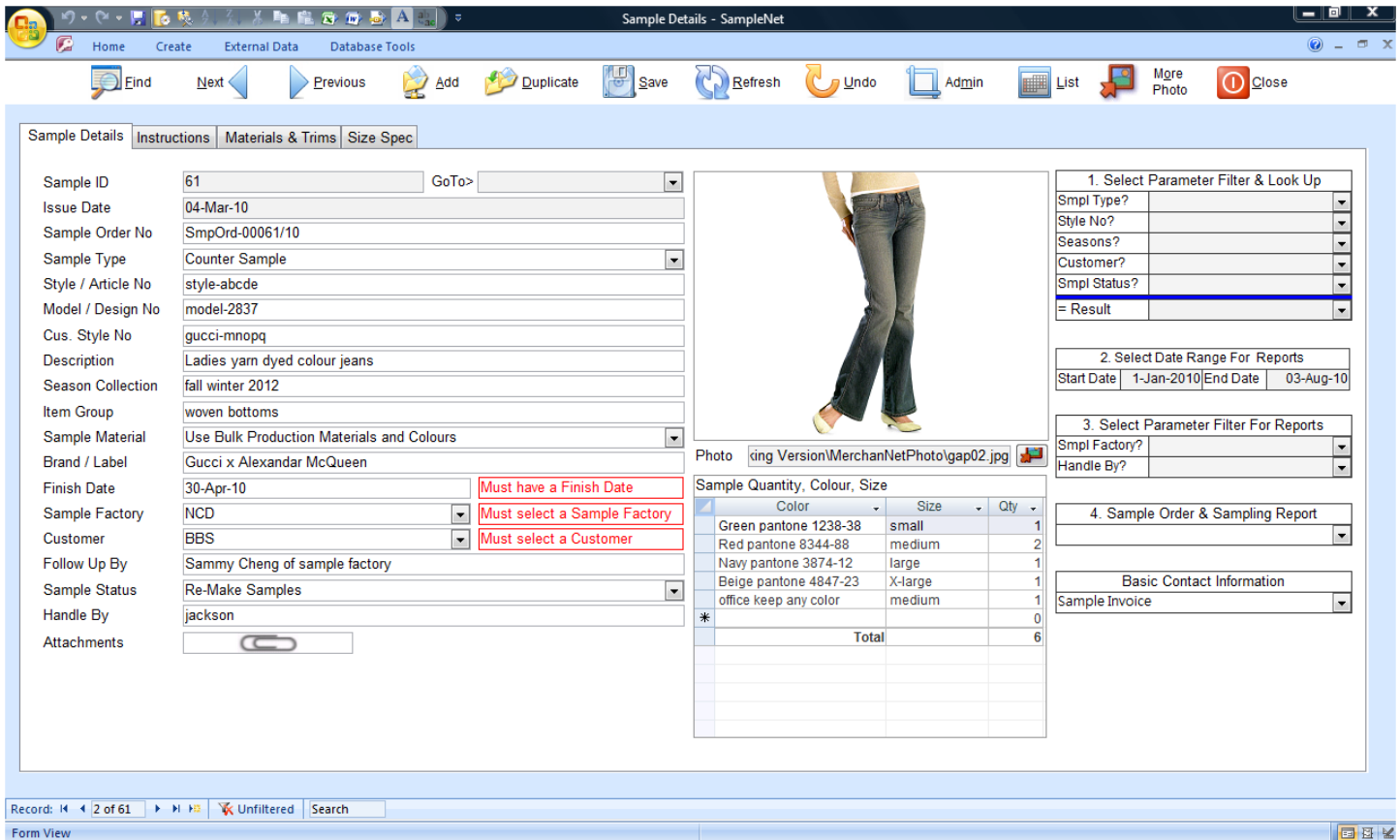
SampleNet is aiming at sampling department, development and sample room of buying office, sourcing company, trading company and factory. Company in import and export of soft line product will find this software extremely helpful for them to arrange their sampling development. Best for garment, clothing, apparel, fashion Accessories, footwear, bags, luggage, plush toys, hats, travel goods, sporting goods, sundries, household items, home textiles, giftware, premium, promotional items and etc.

## Design concept

The design concept of SampleNet is combined with two modules. One of the key features is the sample details and the next is the sample invoice panel. By using the sample detail panel, it collects the sampling order information, together with the invoice panel will give management detail reports on sample status and development cost.

## Sample details panel

When you start the SampleNet software, by default the sample details panel will be opened.



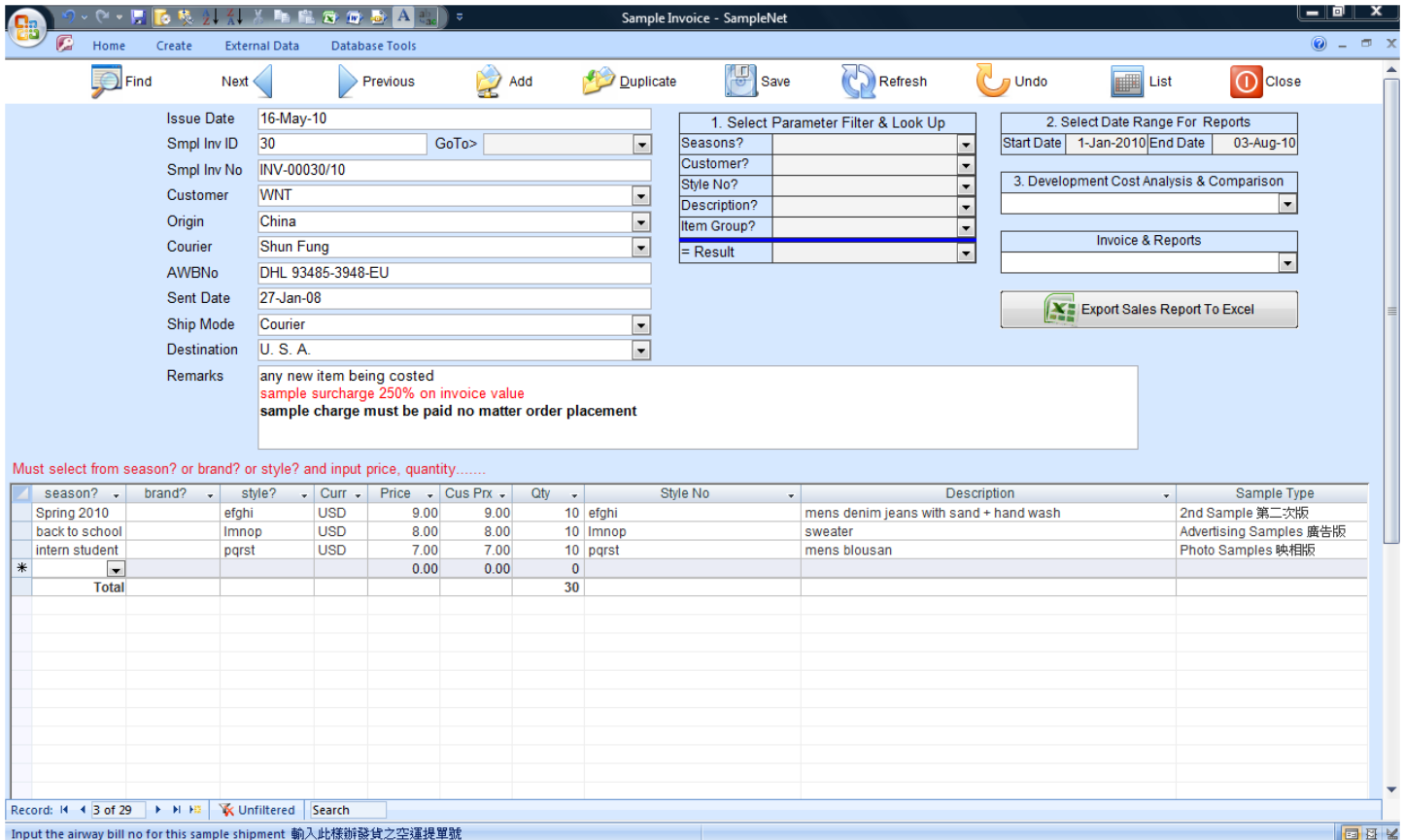
This panel is working like a sample order, merchandiser fill in all the sampling request detail. All the sampling record will be maintain one by one, so that management can easy browse through all the sampling records. Together with the status report and list function, the overall progress of the sampling for whole season or collection can easily be seen.

### Sample invoice panel

If you open the sample invoice panel, you can create an invoice together with the sample being shipped to your customer.

It can be found on **[basic contact information]** > select sample invoice and so the invoice panel will be opened.

Please fill in the main form and the sub-table accordingly. Once you have filled in and selected a style number, a sample invoice will be able to be issued. May issue with the **[invoice & report]** pull down list.



Please note you have to fill in the main form (top section) before you can fill in the sub-table.


You must select the style number from **[season?]** or **[brand?]** or **[style?]** respectively



When the cursor moves into the field, a pull-down list arrow will show up, please click the down button and a drop-down list will show up for selection.

**Sample order**

Once the merchandiser has input the sample order detail into the sample detail panel, they can use it to issue sample order to the sampling factory.


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**Sample Order**

Sample ID: 40  
 Issue Date: 23-Jun-09  
 Sample Order No: SmpOrd-00040/09  
 Sample Type: Counter Sample  
 Style / Article No: style-abcd  
 Sample Factory: gap  
 Finish Date: 23-Jun-09  
 Description: mens denim jeans with sand + hand wash  
 Season Collection: Fall winter spring summer 2010  
 Item Group: Woven Shirt  
 Sample Material: Use Similar Quality to Bulk - Content, Thickness  
 Brand / Label: DKNY crossover O dNavy

Sample Quantity, Colour, Size		
Sample Color	Size	Quantity
red colour	medium	1
green colour	medium	1
Dark Navy	M	1
Clive Pantone 2928-22	M	1
available fabric	small	2
office keep sample	small	1
<b>Total Quantity</b>		<b>8</b>



<p><b>Assemble / Sewing</b></p> <p>縫製軟件每條縫一沙改書, 大大加強功能                  seam and stitching base on work sheet                  T-22 sewing thread on front panel</p>	<p><b>Closure / Zipper / Button / Velcro</b></p> <p>縫製軟件每條縫一沙改書, 大大加強功能                  大大加強功能                  縫製軟件每條縫一沙改書, 大大加強功能                  Front zipper YKK 32inch derillon                  underneath a/mhole use YKK 3YG metal zip                  button clouser at pocket</p>
<p><b>Labelling / Tags / Hangtags</b></p> <p>縫製軟件每條縫一沙改書, 大大加強功能                  hangtag base on the attached photo                  use classic HTAG-2039                  colour brown</p>	<p><b>Packing</b></p> <p>縫製軟件每條縫一沙改書, 大大加強功能                  縫製軟件每條縫一沙改書, 大大加強功能                  縫製軟件每條縫一沙改書, 大大加強功能                  bulk pack, 6 pcs per poly bag</p>

**Remarks**

縫製軟件每條縫一沙改書  
 大大加強功能

**this software has another great improvement  
 able to add any knid of attachment**

**support rich text format**

any colour and size of font

2010年6月2日

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The sampling factory can use this information to proceeds making of the sample.

### Sample status report

After all of the sample order has been issued, it will be gathered together to form a sampling status reports;

The sample status report exists in different grouping;

- Sample History
- Sample Status By Month & All Customer
- Sample Status By Month & All Factory
- Sample Status By Customer
- Sample Status By Sample Status
- Sample Status By Sample Factory
- Sample Status By Handle By

The screenshot shows the 'eNet' software interface. On the left, there is a product image of a red suitcase. Below it is a table with columns for 'Colour', 'Size', and 'Qty'. The table contains the following data:

Colour	Size	Qty
four	medium	1
colour	medium	1
lavy	M	1
antone 2938-29	M	1
hla fabric	small	2

On the right side of the interface, there are several sections for configuring the report:

- 1. Select Parameter Filter & Look Up**: Includes dropdown menus for Smpl Type?, Style No?, Seasons?, Customer?, Smpl Status?, and = Result.
- 2. Select Date Range For Reports**: Includes fields for Start Date (1-Jan-2010) and End Date (03-Aug-10).
- 3. Select Parameter Filter For Reports**: Includes dropdown menus for Smpl Factory? and Handle By?.
- 4. Sample Order & Sampling Report**: A dropdown menu currently set to 'Sample Status By Customer'.

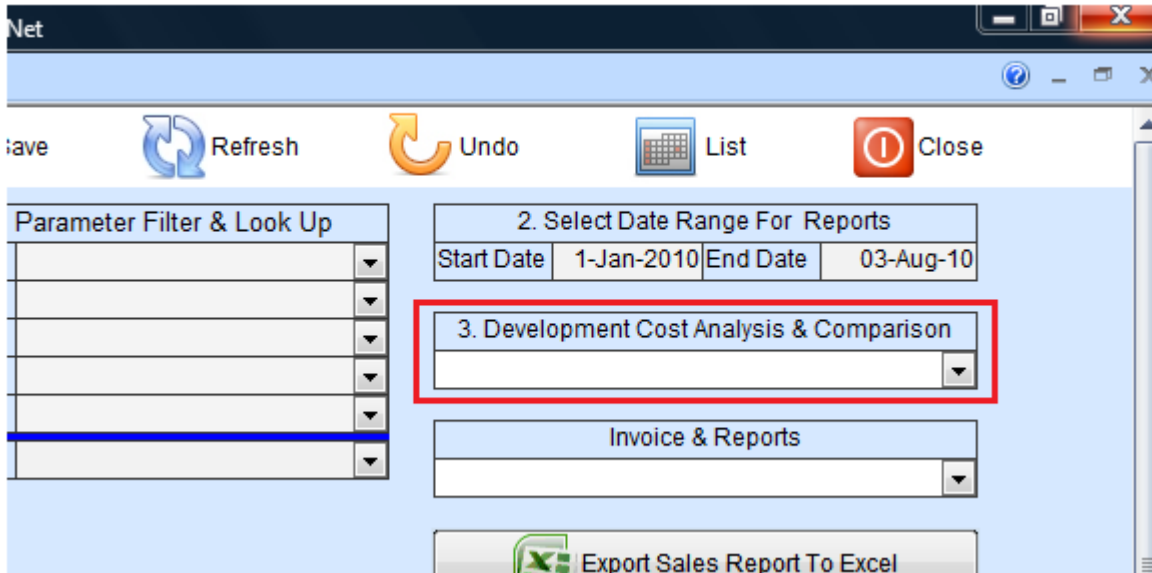
At the bottom, there is a section for 'Basic Contact Information'.

So that the merchandising manager can monitor the whole collection, seasons, by month, by customer and by factory.

ibuyer.hk garment trading limited can't type chinese name		unit 10289, farmers drive road, Central 88, Hong Kong, Kowloon no chinese name provided at this moment				TEL: 2337 4789 FAX: 2338 2938 Email: samonet@ibuyer.hk					
Finish Date (Month) April 2010		Total Smpl Qty 18									
Factory NCD		Smpl Qty 18									
Smpl ID	Issue Date	Sample Order No	Smpl Type	Style / Article No	Description	Finish Date	Smpl Qty	Smpl Pty	Sample Status	Cutomer	Handle By
81	04-Mar-10	SmpOrd-00081/10	Counter Sample	style-abode	Ladies yarn dyed colour jeans	30-Apr-10	8	NCD	Re-Make Samples	BBS	jackson
58	04-Mar-10	SmpOrd-00057/10	Counter Sample	style-abode	Ladies yarn dyed colour jeans	30-Apr-10	8	NCD	Re-Make Samples	BBS	jackson
58	05-Jul-09	SmpOrd-00058/09	Counter Sample	style-abode	Ladies yarn dyed colour jeans	30-Apr-10	8	NCD	Re-Make Samples	BBS	jackson

### Development cost

This is the core value of the SampleNet database software. Since all the customer is not paying sample charges in today's merchandising business, sample development cost become an important issue for management in consider costing margin. It's hard to find out from individual merchandiser that how many samples have done so far in a year. if the merchandising manager has no idea on how much resources spent on a customer, it would be no way to find out this hidden cost of developing customers. SampleNet gathers all sampling invoice to form a group of sample development cost analysis report. So that, management and merchandising manager has a clear picture of what's going on after all those sampling activity.



Development cost analysis report by customer.

ibuyer.hk garment trading limited		unit 10289, farmers drive road, Central 88, Hong Kong, Kowloon		Tel: 82374789									
can't type chinese name		no chinese name revealed at this moment		Fax: 075,62923,62									
				Email: sam@ibuyer.hk									
Sample List By Customer			Confidential Report										
Sending Month Period May 2010			Development Cost = Sample Charges * 250%										
Customer	NOB	Currency total	188.00	Quantity total	32	Development Cost	465.00						
Sent Date	Inv ID	Smpl ID	Sample Type	Style No	Description	Curr.	Charges	Qty/Send	Subtotal	Merchan	Courier AWB No.	Smpl.Pty	Customer
18-May-10	31	61	Counter Sample	style-abode	Ladies yarn dyed colour jeans	USD	12.00	12	144.00	Jackson		NCD	NOB
18-May-10	31	45	Advertising Samples	noartide-123	woven knit shirt		0.00	0	0.00	simpson		wwcx	NOB
18-May-10	31	53	Advertising Samples	lmpop	mens blousan	USD	12.00	2	24.00	josie		gap	NOB
18-May-10	31	44	Advertising Samples	artide-abc	woven plaid print pattern		0.00	0	0.00	Jackson		wwcx	NOB
18-May-10	31	27	Photo Samples 数码相机	rstuv	yarn dyed shirt		0.00	0	0.00	susan		TGI	NOB
18-May-10	31	53	Advertising Samples	lmpop	mens blousan		0.00	0	0.00	josie		gap	NOB
18-May-10	31	21	1st Sample 第一次返	ghij	bottom jean	RMB	1.00	8	8.00	josie		TGI	NOB
18-May-10	31	34	Pre-Shipment Samples	abode	mens blousan	RMB	1.00	10	10.00	samuel		TGI	NOB
18-May-10	31	53	Advertising Samples	lmpop	mens blousan		0.00	0	0.00	josie		gap	NOB

### Workgroup user name and password

Our database software by nature is being used by multiple user over a company network in order to get the most benefit of its information sharing purpose, thus a structural database is very powerful for business operation. On top of sharing data beyond merchandisers, user right control is also important to limit individual staff to access any sensitive information. In this connection, we have designed our database software with build-in user right workgroup to achieve this goal. Listed below is the build-in user name, password and their right.

By default, all users password is **123** for all logon names.

<u>User name</u>	<u>password</u>	<u>right</u>
Demo	123	trials only
Ibuyer.hk	6644911911	project designer
Boss	123	admin
ReadOnly	123	read only
AddOnly	123	add data only
EditOnly	123	edits data only
Jsales	123	all modules
Jsales01	123	all modules
Jsales02	123	all modules
Jsales03	123	all modules
Sales	123	all modules
Sales01	123	all modules
Sales02	123	all modules
Sales03	123	all modules
Merchan01	123	read only
Merchan02	123	read only
SrMerchan01	123	read only
SrMerchan02	123	read only
MerchanMgr	123	all modules

That's for the SampleNet software and we really hope this database software can help your company improve the overall control of your sampling activity and so the total development cost spent on each customer. As a result, it helps you to improve your company's added value and most important your profit margin by understanding this hidden cost of development.