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Welcome to the WholesaleNet specific user manual – this is a step by step illustration of WholesaleNet

- This is a specific instruction for WholesaleNet V3.58 onward. For earlier version please refer to the old manual.
- For installation instruction, please refer to the separate installation guide.
- For the general instruction of our software, please refer to the ibuyer.hk general software manual.
- For the platform, database structure and design change of software, please refer to the technical manual

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## Target user

The WholesaleNet is designed for wholesaler operation, it gathers the product details, issue trading documents, quotations, PI, SC, purchase order, inventory, deliveries and shipping documents. It also manage the logistics and distribution for wholesaler no matter consignment, domestic or export business nature.
















## The design concept

The WholesaleNet is supposed to be used by wholesaler that carry inventory. The WholesaleNet is simply saying a merchandising, purchase, sales, inventory and invoicing system. It is for merchandiser to manage purchase, sales & inventory of finish product.

The workflows;

1. Product Details; collect product information from supplier
2. Trading Documents; issue pro forma, sales contract and quotation
3. Purchase Order; issue purchase order
4. Receiving; when supplier deliver goods to your warehouse
5. Deliveries; if your company sell or distribute the goods to customer
6. Shipping Documents; create export shipping documents, invoice
7. Adjustment; input damages, stolen, stock count and returns items
8. Item Master; inventory, leftover and movement details of each item

When you open the WholesaleNet, you will see following screen, the dashboard.

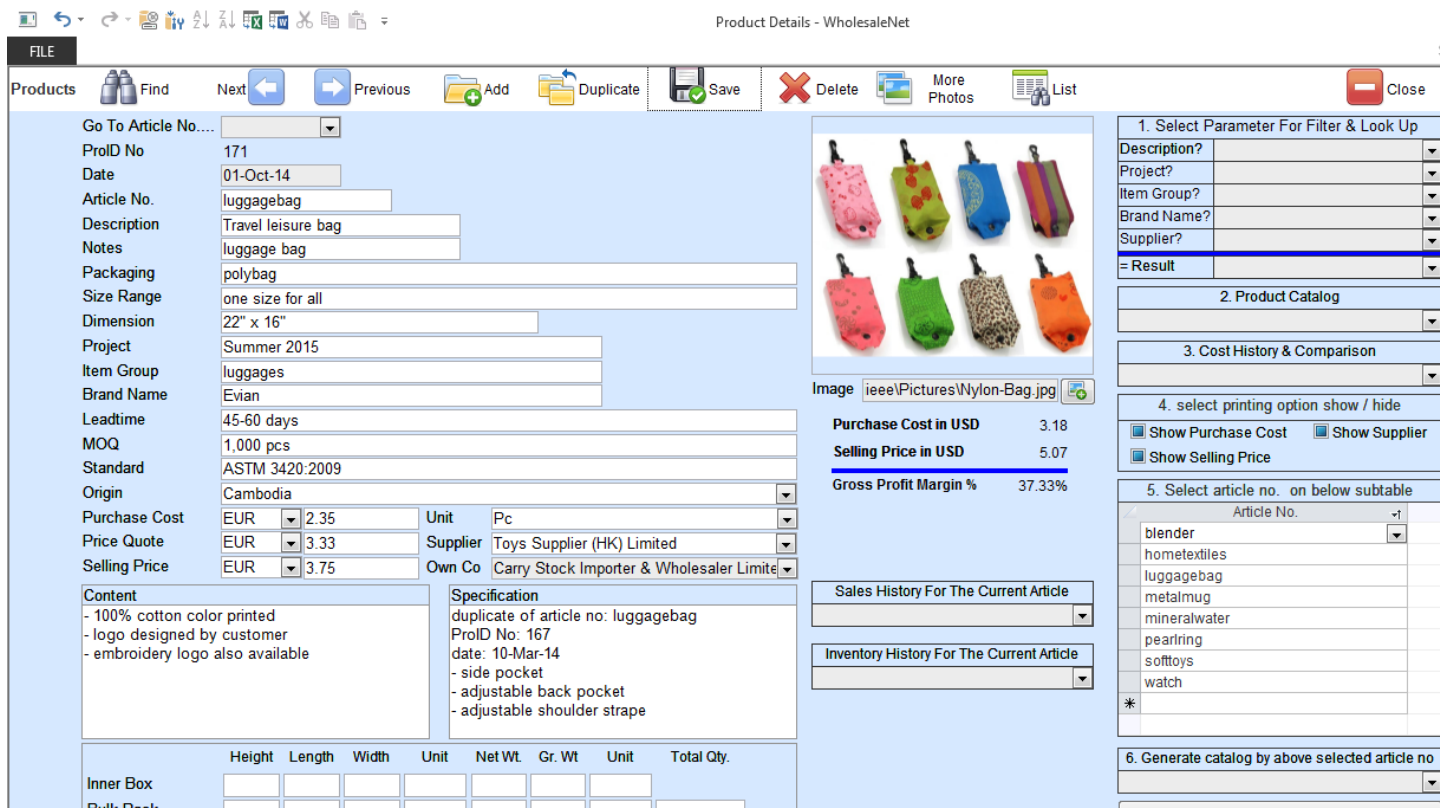
BASICS	WORKFLOWS	INVENTORY REPORTS
 Company	 Product Details	 Item Master
 Customers	 Trading Documents	<div>Export Gross Profit &amp; Analysis Report</div> <div></div>
 Consignees	 Purchase Order	
 Notify Parties	 Receiving	
 Suppliers	 Deliveries	
 Currencies Exchange	 Shipping Documents	<div>Documentation Filing Database</div> <div>Administration Department</div> <div>Merchandising Department</div> <div>QC / Production Department</div> <div>Shipping / Warehouse Department</div> <div>Accounts Department</div>
 Admin	 Adjustment	

## Product details

The WholesaleNet is for wholesaler in trading business. They buy finished products from their supplier and meantime re-sell it to their customer without involves in the production of it. Most important they carry inventory to satisfy the immediately delivery requirement of their final customer and perform a purchase when the product purchase cost is favorable to their interest.

When you open the Product details form, you will see following screen.

- Products; collect information on all product from your suppliers, generate catalog and cost history comparison reports.



Product Details - WholesaleNet

FILE

Products Find Next Previous Add Duplicate Save Delete More Photos List Close

Go To Article No...

ProID No: 171

Date: 01-Oct-14

Article No: luggage bag

Description: Travel leisure bag

Notes: luggage bag

Packaging: polybag

Size Range: one size for all

Dimension: 22" x 16"

Project: Summer 2015

Item Group: luggages

Brand Name: Evian

Leadtime: 45-60 days

MOQ: 1,000 pcs

Standard: ASTM 3420:2009

Origin: Cambodia

Purchase Cost: EUR 2.35 Unit: Pc

Price Quote: EUR 3.33 Supplier: Toys Supplier (HK) Limited

Selling Price: EUR 3.75 Own Co: Carry Stock Importer & Wholesaler Limited

Content:

- 100% cotton color printed
- logo designed by customer
- embroidery logo also available

Specification:

- duplicate of article no: luggage bag
- ProID No: 167
- date: 10-Mar-14
- side pocket
- adjustable back pocket
- adjustable shoulder strap

Image: ieeelPictures\Nylon-Bag.jpg

Purchase Cost in USD: 3.18

Selling Price in USD: 5.07

Gross Profit Margin %: 37.33%

Sales History For The Current Article

Inventory History For The Current Article

1. Select Parameter For Filter & Look Up

Description?

Project?

Item Group?

Brand Name?

Supplier?

= Result

2. Product Catalog

3. Cost History & Comparison

4. select printing option show / hide

Show Purchase Cost Show Supplier

Show Selling Price

5. Select article no. on below subtable

Article No.

blender

hometextiles

luggage bag

metalmug

mineralwater

pearling

softtoys

watch

6. Generate catalog by above selected article no

The product details panel not only collects all the merchandise information from your suppliers, most important, it carry out a comparison for all kinds of product that gather by your merchandiser. It will compare by different grouping of report designated by management, In order to find out the cheapest product provided by your supplier, a core value for all of our software.

Costing History By Above Filter										
Pro ID	Article	Description	Notes	Dimension	Curr. Pur. Cost	Curr. Quote Pxx	Curr. Sell Pxx	Item Group	Brand Name	
162	Art-777	plastic ruler	PE	2" x 24"	USD 0.15	USD 0.35	USD 0.55	stationery	home depot	
110	TWL-0082	plastic cover	logo engraved	48" x 18"	USD 1.00	USD 1.48	USD 1.23	crystal	GAP	
113	art-opq	glass	electro plating	3.5kg x 120ply	USD 1.00	USD 2.00	USD 3.00	household	GUUCI	
1	item-987	new article number nine	pattern printed	23"x34"	USD 1.00	USD 2.00	USD 3.00	premium	GAP	
120	new-plastic	plush toy	logo printed	23"x34"	USD 1.00	USD 2.00	USD 3.00	button	Republic	
143	art-987	stud	with accessories	0.15kg	EUR 1.27	EUR 3.88	EUR 2.63	plug	Max Sport	
142	item-123	paper	antique colour	12"x6"x8"	EUR 1.27	EUR 3.88	EUR 2.63	phone holder	MaxMara	
141	wdw	spoon	vintage finish	34gm	USD 1.27	USD 3.88	USD 2.63	home textiles	BCBG	
140	item-789	plastic cover	resin coating	34gm	USD 1.27	USD 3.88	USD 2.63	pens	B&G	
139	article-139	nylon bag	electro plating	120mmx340mm	USD 1.27	USD 3.88	USD 2.63	textiles	D&G	

It has a cost history report and a product margin comparison report to perform this task

## Trading Documents

The 2<sup>nd</sup> most important panel of WholesaleNet, it Issue trading documents and meantime gathering information for analysis.

Trading Documents - WholesaleNet

Sign in

FILE

Trading Documents Find Next Previous Add Duplicate Save Delete List Close

Go To DocID: 150

DocID: 150

Issue Date: 01-Oct-14

Customer: Mac Donald Chain Store

Validity: within 100 days

Origin: India Mumbai

Customer Payment: L/C 45 Days

Customer Term: FOB India

Destination: UK

Ship Mode: Air

Order Minimum: 10,000 pc

Color Minimum: 1,000 set

Leadtime: 60 days

Internal Remarks: duplicate of document handle by: Winston  
DocID: 135 quote date: 03-Apr-12  
this is quote remark 133

Proforma No: PI-00150/14

Sales confirmation#: SC-00150/14

PO Date: 01-Oct-14

Customer Delivery: 25-Oct-14

Supplier Delivery: 21-Oct-14

Supplier: Cloth Textiles Manufacturer

Supplier Payment: Cheque 45 Postdated

Supplier Term: FOB India

Deposit %:

Handle By: Winston

Order Status: Quotation Issued

Incentive %: 0.00%

PI SC Remarks: this is PI SC remark 133

Trading Documents Preview

1. Select Parameter For Filter & Look Up

Customer? Supplier? Article No? Description? Order Status? = Result

2. Select Date Range For Reports

Start Date: 1-Jan-2010 End Date: 18-Jan-15

3. Select Parameter For Report Filter

Project? Item Group? Brand Name?

4. Purchasing and Sales Analysis Report

Convert current document DocID to purchase

1. select 2. select 3. select & insert

May input directly to article no, description, dimension...etc OR select & insert from select 1,2,3 pull down list >>>>

Article No	Description	Dimension	Notes	Quantity	Curr	Pur Cost	Curr	Sell Prx	Unit	Buyer PO No
155article	155new dessioncription	155dimension	155new notes	0.00	USD	0.00	USD	0.00	Grs	buyer po-123
article-drink	soft drink	200ml 350ml	articledrink-156	60.00	USD	13.50	USD	60.00	pack	buyer po-123
dup-23983	Multi bandwidth FM AM R	Small	multi band and country	60.00	RMB	123.78	USD	13.75	Piece	buyer po-123
newshiptest	newshiptest	dimension	notes	60.00	USD	1.00	USD	0.99	1000pcs	buyer po-123
QWERT	description-qwert	12345678901234	notes-qwert	60.00	CAD	1.27	EUR	2.63	Unit	buyer po-123
*				0.00	USD	0.00	USD	0.00	Pc	
Total				240.00						

1. Merchandiser may use the product details modules to issue quotation sheet to the customer
2. If quote being accepted, merchandiser may convert the quote to a trading document record by a convert button.
3. May issue pro forma invoice for deposit from customer and Issue sales confirmation to reconfirm the sales transaction.
4. Management can use the purchasing and sales analysis report for comparison and recap of all orders.
5. Management may also review the order shipping summary report to track outstanding order shipment.

### Order Shipping Summary By Customer

Customer target

PO Date	DocID	PO No	Buyer PO No	Article No	Description	Curr	Price	Order Qty	Shipped Qty	Unshipped Qty	Unit	Order Amt. USD	Shipped Amt. USD
09-Nov-14	105	PO-00105/09	buyer PO-321	new-bag-89	stud	USD	4.00	990.00	0.00	-990.00	unit	3,960.00	0.00
11-Mar-10	116	SC-00116/10	buyer PO-456	HTYGR	12345678901234567890123	HKD	2.63	444.00	444.00	0.00	Piece	155.70	155.70
11-Mar-10	116	SC-00116/10	buyer PO-765	mw-23231	iphone asia version	HKD	2.63	333.00	0.00	-333.00	Piece	116.77	0.00
11-Mar-10	116	SC-00116/10	buyer PO-234	dup-23983	Multi bandwidth FM AM R	USD	13.75	222.00	0.00	-222.00	Piece	3,052.50	0.00
11-Mar-10	116	SC-00116/10	buyer PO-456	newarticle	ladies clipped hair	USD	1.00	111.00	349.00	238.00	set	111.00	349.00
21-Sep-10	122	SC-00122/10	buyer PO-678	145 proID	description 145 ProID	USD	300.00	123.45	123.45	0.00	pair	37,035.00	37,035.00
21-Sep-10	122	SC-00122/10	buyer PO-789	145 proID	description 145 ProID	USD	300.00	90.00	10,677.00	10,587.00	pair	27,000.00	3,203,100.00
21-Sep-10	122	SC-00122/10	buyer PO-567	145 proID	description 145 ProID	USD	300.00	145.99	0.00	-145.99	pair	43,797.00	0.00
04-Apr-12	139	SC-00139/12	buyer PO139	append-159	description-159	USD	3.99	9.99	9.99	0.00	unit-159	39.86	39.86
16-Oct-13	143	SC-00143/13	buyer PO 1237	art-abc	new description	VND	9876.00	99.99	89.98	-10.01	unit	46.79	42.11
16-Oct-13	143	SC-00143/13	buyer PO 1236	Art-777	plastic ruler	USD	0.55	34,567.00	4,721.45	-29,845.55	Pc	19,011.85	2,596.80
16-Oct-13	143	SC-00143/13	buyer PO 1235	art-345	spoon	IDR	4567.00	99.99	89.98	-10.01	unit	37.54	33.78
								37,236.41	16,504.85	-20,731.56		134,364.01	3,243,352.24

## Purchase order

The 3rd step when you start using WholesaleNet is purchasing. You have to issue purchase order for end product and so your supplier will deliver it to your warehouse. Once you received end product from your supplier, your merchandiser will be able to deliver it to the final customer.

Click the purchase button and follow purchase form will be opened.

Purchase - WholesaleNet

FILE

Purchase Find Next Previous Add Duplicate Save Delete Amendment List Close

Go To Order...  
Pur ID 103  
Issue Date 01-Oct-14  
Order Ref No PO-00103/14  
Supplier Electrical Appliance Ltd  
Payment TT on demand draft-51  
Delivery Date 10-Oct-12  
Deliver By by truck or internet download-51  
Handle By mathew  
Terms and Conditions duplicate of order ref no: PO-00057/09 Pur ID: 57 issue date: 16-Oct-11  
must proceed to bank for payment  
product detail must be approved by third party surveyer  
different color no accepted

1. Select Parameter Filter & Look Up  
By Supplier Code?  
By Item Group?  
By Article?  
By Description?  
By Brand Name?  
Result >

2. Select Date Range For Reports  
Start Date 1-Jan-2010 End Date 18-Jan-15

3. Purchase Order & Comparison Reports  
Receiving & Pending Quantity History  
Convert current purchasing Pur ID to receiving

1. select 2. select 3. select & insert  
A. select B. select C. select & insert

May input directly to article no, description, dimension, order quantity, price...etc OR select & insert to below subtable by select 1,2,3 / select A,B,C pull down list >>>>>

Item ID	Article No	Description	Dimension	Notes	Order Quantity	Curr	Price	Unit	
366	art-456	soft drink	12inch	notes	12345.12	USD	12.34	Piece	polybag
367	art-543	new description	18inch	notes	12.34	USD	5.43	Pc	carton box
368	art-bcd	mug	20 inch	notes	800.00	USD	1.00	Piece	boxes
369	art-bcd	12" inch DVD player with remote	15 inch	notes	800.00	IDR	8.00	Piece	carton
370	new article	7" inch DVD player with remote	free size	notes	800.00	VND	2.32	Pair	some thing unsual
*	(New)				0.00	USD	0.00	Piece	
		Total			14757.46				

Before the purchasing of new goods, merchandiser may need to

1. Inventory; use the item master to check if warehouse has leftover products.
2. Documents; use the trading documents to review if anymore same products need to purchase together.
3. Cost; use the product details, purchase cost comparison report to find out cheapest supplier for an item.

### Purchasing Orders By Above Filter


Pur. ID	Issue Date	Order Ref No	Supplier	Item ID	Article No	Description	Order Qty	Unit	Curr	Price	Values	Delivery	Item	Brand
14	08-Aug-10		goods	14	append-159	7" inch DVD player with remote	1.00	Kg	INR	120.00	120.00	10-Nov-10	DVD Player	Panasonic
14	08-Aug-10		goods	33	art-mno	looking glass	1.00	Liter	THB	8.00	8.00	10-Nov-10	demo tools	SONY
14	08-Aug-10		goods	48	mw-23231	glass	1.00	Piece	IDR	8.00	8.00	10-Nov-10	demo tools	SONY
15	08-Aug-10		giftware	15	append-161	12" inch DVD player with remote	10.00	Kg	INR	120.00	1,200.00	15-Sep-10	DVD Player	Panasonic
15	08-Aug-10		giftware	49	WXYZE	soft drink	1.00	Piece	IDR	8.00	8.00	15-Sep-10	metal tools	NEC
15	08-Aug-10		giftware	34	ASEWQ	candy beans	1.00	Liter	THB	8.00	8.00	15-Sep-10	demo tools	SONY
16	08-Sep-10		giftware	16	123	cup	1.00	Kg	INR	1.23	1.23	10-Oct-10	Cotton Deni	Toyobo
16	08-Sep-10		giftware	50	ZXCVB	nylon bag	1.00	Piece	IDR	8.00	8.00	10-Oct-10	metal tools	NEC
16	08-Sep-10		giftware	85	art-abc	apple iphone N92 160GB	8.00	Kg	BDT	89.00	712.00	10-Oct-10	metalware	apple
16	08-Sep-10		giftware	86	art-mno	128 pieces set	8.00	Kg	BDT	98.00	784.00	10-Oct-10	household	apple
16	08-Sep-10		giftware	87	art-234	candy beans	1000.00	Kg	BDT	78.00	78,000.00	10-Oct-10	cleaning	no brand
17	08-Sep-10		giftware	84	ASDFG	apple iphone N92 160GB	8.00	Kg	BDT	87.00	696.00	26-Sep-10	stationery	gucci
17	08-Sep-10		giftware	17	123	glass	1.23	Kg	INR	1.23	1.51	26-Sep-10	Cotton Deni	Toyobo
17	08-Sep-10		giftware	82	artide-137	apple iphone N92 160GB	8.00	Piece	BDT	90.00	720.00	26-Sep-10	phone	apple
17	08-Sep-10		giftware	83	art-987	apple iphone N92 160GB	8.00	Kg	BDT	98.00	784.00	26-Sep-10	washing	gucci
18	08-Sep-10		drinks	81	artide-138	apple iphone N92 160GB	8.00	Piece	BDT	89.00	712.00	09-Sep-10	household	gucci
18	08-Sep-10		drinks	80	art-123	apple iphone N92 160GB	8.00	Piece	IDR	4.00	32.00	09-Sep-10	tableware	gucci
18	08-Sep-10		drinks	19	efghi	7" inch DVD player with remote	12345.78	Kg	INR	13.85	170,989.06	09-Sep-10	DVD Player	Toyobo
18	08-Sep-10		drinks	79	art-456	128 pieces set	8.00	Piece	INR	3.00	24.00	09-Sep-10	stationery	apple
19	08-Oct-10		goods	76	art-789	128 pieces set	8.00	Piece	IDR	9.00	72.00	20-Oct-10	phone	mattei

If above conditions has been reviewed by management, merchandiser may go ahead to issue a purchase order with supplier in order to protect company's interest.










## Receiving

When a supplier deliver goods to your warehouse, stock keeper will process stock in (receiving) procedure. By that time, they need to fill in records of receiving. When you open the receiving panel, you will see following screen.

Receiving - WholesaleNet

Sign in 

FILE

Receiving  Find  Next  Previous  Add  Duplicate  Save  Delete  List  Close

Go To InID.....

Stock In ID 91

In Date 13-Oct-14

Delivery Co N/A

Deliver Order replenish Ord

Supplier invoice re-order

Receive By stock keeper

Remarks duplicate of deliver order: replenish Ord Stock In ID: 86 in date: 21-Nov-13  
replenish order due to damaged goods  
no need to pay money

1. Select Parameter Filter & Look Up

By Supplier?

By Deliver Co?

By Item Group?

By Article?

By Description?

=Result

2. Select Date Range For Reports

Start Date 1-Jan-2010 End Date 18-Jan-15

3. Select Parameter Filter For Report

Brand Name?

Specification?

4. Receiving Note & Stock-In Activity Reports

5. Pending & Overshipped Quantity Reports

Convert current receiving Stock In ID to deliveries

1. select  2. select  3. select & insert

Must select from itemID, Article No (prior to be created in purchase ) then input location, spec, quantity...etc OR select & insert from select 1,2,3 pull down list >>>>

ItemID	Article No	Description	Storage Location	Spec.	Package Description	Quantity	Unit	Expiry Date	Total Case
283	article-towel	bottle	Area A	no spec	carton	600.00	Unit	22-Nov-15	6
282	POIUY	spoon	Area A	no spec	carton	500.00	1000pcs	22-Nov-15	5
281	art-789	Multi bandwidth FM AM R	Area A	no spec	carton	400.00	Piece	22-Nov-15	4
280	MNBVC	picture fame	Area A	no spec	carton	300.00	pack	22-Nov-15	3
279	append-161	polyester bag	Area A	no spec	carton	200.00	Grs	22-Nov-15	2
370	new article	7" inch DVD player with remote	Zone A	no spec	boxes	120.00	Pair	31-Oct-15	12
*				no spec		0.00			0
Total						2120.00			32

You have to select the stock in item from the itemID? Or Article No? From the pull down list and scroll to the item.

Once selected, you have to fill in the rest details;

- Storage Location; storage location of the stock in merchandise inside your warehouse
- Spec.; different specification of the same goods – volume, weight, size, color, lot#, serial#, IMEI#, dimension
- Package description; package description – carton, boxes, pallet, roll, bale, placket...etc.
- Quantity; quantity of the stock in goods
- Expiry; expiry date of the goods
- Total case no; total case number

Please note you must fill in the above main form section before you can start input the bottom sub-table item details.

Stock in activity report, which is used to trace the stock in item.

Stock-In Activity By Above Filter

In ID	Date In	Supplier	Deliver Co	Item ID	Article No	Description	Spec	Location	Case	Qty.	Unit	price	Value	Subtl	Item Group	Brand Name
1	31-Oct-10	goods		96	BCDEF	bottle	Brown	Zone B	0	1234.00	Piece	12.88	15,893.92	toys		harspo
2	29-No v-10	giftware	OK Logistic Ltd	83	art-987	apple iphone NS2 160GB	Shade D	Zone E	0	8090.00	Kg	98.00	792,820.00	washing		gucci
3	29-No v-10	electric	APL logistic	51	art-789	polyester bag	Serial E	Rack 5	0	99.00	Piece	4.58	451.44	phone		apple
5	30-No v-10	goods	APL logistic	90	item-123	looking glass	Yellow	Area B	0	12345680.00	Gallon	89.00	1,098,765,342.00	glass		gucci
5	30-No v-10	giftware	APL logistic	60	art-543	blow	Shade D	Level 1	0	289.00	Piece	3.89	1,124.21	toys		no brand
6	02-Dec-10	goods	APL transportation	90	item-123	looking glass	Shade E	Shelf A	0	1090.00	Gallon	89.00	97,010.00	glass		gucci
6	02-Dec-10	goods	APL transportation	90	item-123	looking glass	Serial B	Rack 2	0	890.00	Gallon	89.00	79,210.00	glass		gucci
7	02-Dec-10	goods	APL transportation	94	article-137	plastic beading	200gm	Level 1	7	1234.56	Piece	1.23	1,518.51	grossary		sony
7	02-Dec-10	goods	APL transportation	94	article-137	plastic beading	Navy	Level 5	8	2345.67	Piece	1.23	2,885.17	grossary		sony
7	02-Dec-10	goods	APL transportation	94	article-137	plastic beading	Red	Rack B	9	3456.78	Piece	1.23	4,251.84	grossary		sony
8	02-Dec-10	drinks	swire bottle	95	art-opq	coke soft drink	390ml	Level 2	0	48.00	Piece	22.15	1,063.20	ceramic		cooca cola
8	02-Dec-10	drinks	swire bottle	95	art-opq	coke soft drink	Green	Zone E	0	48.00	Piece	22.15	1,063.20	ceramic		cooca cola
9	31-Oct-10	goods	OK Logistic Ltd	93	LMNOP	candybeans	Navy	Level 1	0	168.00	Piece	8.00	1,344.00	plastic		apple
10	04-Dec-10	goods	perry transport	92	new article	apple iphone NS2 160GB	Size XXL	Zone B	0	181.00	Piece	8.00	1,448.00	pen		matell
10	04-Dec-10	goods	perry transport	92	new article	apple iphone NS2 160GB	180gm	Zone A	0	179.00	Piece	8.00	1,432.00	pen		matell
10	04-Dec-10	giftware	perry transport	60	art-543	blow	Blue	Zone C	0	180.00	Piece	3.89	700.20	toys		no brand
11	02-Dec-10	goods	APL transportation	91	article-136	apple iphone NS2 160GB	Brown	Area D	0	100.00	Meter	10.00	1,000.00	boxes		apple
13	10-Dec-10	goods	OK Logistic Ltd	96	BCDEF	bottle	Navy	Rack 4	0	188.00	Piece	12.88	2,421.44	toys		harspo



## Deliveries

When your company has item to move out of the warehouse, it has to be three reasons;

- Selling to customer;  
If your company is a wholesaler or supplier, most likely you are selling end product.
- Retailer;  
If your company is a retailer, you need to move these products to your shop for retail selling.
- Logistic distributor;  
If your company is logistic distributor and you are delivering these items to your customer.
- Product consignment;  
If your company is a wholesaler but need to work with retailer to sell your product by consignment.

Deliveries - WholesaleNet

Sign in

FILE

Deliveries Find Next Previous Add Duplicate Save Delete List Close

Go To OutID... 107  
 Stock Out ID 107  
 Out Date 10-Mar-14  
 Customer Kmart Grand Shopping Mall  
 Sales Invoice INV-00107/14  
 Recipient Truck Driver  
 Pick List PL-00107/14  
 Payment L/C 30 Days  
 Deliver By Sea  
 Handle By Mavia  
 Remarks converted from Stock In ID-87 / Issue Date 10-Mar-14  
 - converted from PurlID-101 / Issue Date 10-Mar-14  
 - converted from DocID-149 / Issue Date 10-Mar-14

1. Select Parameter Filter & Look Up  
 By Customer?   
 By Recipient?   
 By Item Group?   
 By Article?   
 By Description?   
 = Result Items

2. Select Date Range For Reports  
 Start Date 1-Jan-2010 End Date 18-Jan-15

3. Select Parameter Filter For Report  
 Brand Name?   
 Specification?   
 P. Order#?

4. Pick List & Stock-Out Activity Reports

Packing list for current deliveries  
 please note quantity bolded means insufficient leftover

Convert current deliveries Stock Out ID to shipping  
 Shipping documents for current deliveries

1. select 2. select 3. select & insert

Must select from itemID, Article No (prior to be created in purchase) then select spec, input quantity...etc OR select & insert from select 1,2,3 pull down list >>>>>

Item ID	Article No	Description	Spec?	Quantity	Unit	Package Description	Total Case	P. Order#
355	blender	Food & Juicy blender	no spec	30.00	set	carton boxes	3	buyer PO no-1
356	homextextiles	100% prima coton towel		100.00	set	carton boxes	10	buyer PO no-1
357	luggagebag	Travel leisure bag		100.00	Pc	carton boxes	10	buyer PO no-1
358	metalmug	Metal beer mug		100.00	Pc	carton boxes	10	buyer PO no-1
359	mineralwater	French Mineral Water		100.00	bottle	carton boxes	10	buyer PO no-1
360	pearlring	Pearl Ring		2.00	Pc	carton boxes	1	buyer PO no-1
361	softtoys	Teddy bear plush toy		100.00	Pc	carton boxes	10	buyer PO no-1
362	watch	mission spy watch		100.00	Pc	carton boxes	10	buyer PO no-1
				0.00				
				632.00			64	

The merchandiser can fill in the delivery details and create a pick list. The stock keeper can arrange the stock out items accordingly.

Carry Stock Importer & Wholesaler Limited

Wholesaler Warehouse Building, No.18 Hyper Mart Road, HK  
 網絡貿易有限公司科技大廈, 數碼港, 香港特別行政區

Tel: 91 80 2738 3948  
 Fax: 91 80 2738 1188  
 Email: sales@wholesaler.net

StockOut ID 107  
 In Date 10-Mar-14  
 Customer Kmart Grand Shopping Mall  
 Sales Invoice INV-00107/14  
 Recipient Truck Driver  
 Pick List PL-00107/14  
 Handle By Mavia  
 Remarks converted from Stock In ID-87 / Issue Date 10-Mar-14  
 - converted from PurlID-101 / Issue Date 10-Mar-14  
 - converted from DocID-149 / Issue Date 10-Mar-14

ItemID	Article No	Description	Quantity	Unit	Spec.	Storage Location	Package description	P. Order#	Case	Leftover
355	blender	Food & Juicy blender	30.00	set	no spec	Rack A Top	carton boxes	buyer PO no-1	3	30.00
356	homextextiles	100% prima coton towel	100.00	set	no spec	Rack A Top	carton boxes	buyer PO no-1	10	100.00
357	luggagebag	Travel leisure bag	100.00	Pc	no spec	Rack A Top	carton boxes	buyer PO no-1	10	100.00
358	metalmug	Metal beer mug	100.00	Pc	no spec	Rack A Top	carton boxes	buyer PO no-1	10	100.00
359	mineralwater	French Mineral Water	100.00	bottle	no spec	Rack A Top	carton boxes	buyer PO no-1	10	100.00
360	pearlring	Pearl Ring	2.00	Pc	no spec	Rack A Top	carton boxes	buyer PO no-1	1	2.00
361	softtoys	Teddy bear plush toy	100.00	Pc	no spec	Rack A Top	carton boxes	buyer PO no-1	10	100.00
362	watch	mission spy watch	100.00	Pc	no spec	Rack A Top	carton boxes	buyer PO no-1	10	100.00
			632.00						64	



## Shipping

The shipping record is linked with the delivery record. That is the stock out ID in the deliveries panel is equal to the shipment no. in the shipping form. Once you have create a stock out record and issue a pick list to your warehouse stock keeper, please use the shipping form to issue necessary export document and invoices.

Shipment Documents - WholesaleNet

FILE

Shipping

Go To ShipNo... 107

Shipment No 107

Issue Date 10-Mar-14

Invoice No. INV-00107/14

Customer Kmart Grand Shopping Mall

Consignee Target Distribution Center

Notify Party 1 Notify all parties

Notify Party 2 Notify Shipping and Forwarding

Forwarders American Transport

Loading Port India Mumbai

Discharge Port EU

Destination EU

Order Status Ready for delivery

Closing Time tonight

Vessel voyage Flt. CX 828 YYZ

E.T.D 11/10/2014

E.T.A Dec 30, 2015

Loading Type F. O. B. I. Q.

Total CBM 5.72

Total Weight 400.0

Total Cartons 80

M.I.D. MID - factory

Payment Term L/C 30 Days

Remark - all document must be counter signed  
- before order confirmation  
- LC issued to reconfirm order

Bill Of Lading BL-123

Cargo Receipt CR-234

Container No container-number

Seal No seal-number

L/C No LC-234

L/C Issue Date 30-Feb-2014

L/C Expiry Date 15-Mar-2015

Handle By Mavia

Brand Label GAP sport

1. Select Parameter Filter & Look Up

Customer?

Forwarder?

Order Status?

PO No?

Article No?

= Result

2. Select Date Range For Reports

Start Date 1-Jan-10 End Date 18-Jan-15

3. Sales & Outstanding Payment Reports

Beneficiary Statements & Declarations

Form A / CO / Customs Invoices

May directly input to PO No, Article No, Spec, Description, Cur, Price, Qty...etc OR select & insert from select 1,2,3 pull down list >>>>>

PO No.	Article No.	Spec.	Description	Material Content	Cur	Price	Qty.	Unit	Material C/O
buyer PO no-1	blender	green	Food & Juicy blender	plastic	USD	19.50	30.00	set	China
buyer PO no-1	hometextiles	red	100% prima cotton towel	fabric	USD	7.00	100.00	set	China
buyer PO no-1	luggagebag	blue	Travel leisure bag	PU	USD	4.05	100.00	Pc	China
buyer PO no-1	metalmug	silver	Metal beer mug	metal	USD	2.05	100.00	Pc	China
buyer PO no-1	mineralwater	bottle	French Mineral Water	water	USD	2.20	100.00	bottle	China
buyer PO no-1	pearlring	silver	Pearl Ring	metal	USD	280.00	20.00	Pc	China
buyer PO no-1	softtoys	brown	Teddy bear plush toy	fabric	USD	3.00	100.00	Pc	China
buyer PO no-1	watch	red tag	mission spy watch	plastic	USD	4.55	100.00	Pc	China
					USD	0.00		Pc	
							650.00		

When you create a stock out ID record, at the same time, a shipment no record will also be created.

It will be linked together, but the stock out record is for stock keeper to manage the inventory and the shipping form is for the shipping clerk to issue relevant shipping documents. May go to same shipment no. by clicking below button;

Deliveries - WholesaleNet

FILE

Deliveries

Go To OutID... 109

Stock Out ID 109

Out Date 01-Oct-14

Customer Walmart Grand Super Market

Sales Invoice INV-00109/14

Recipient Transport Co

Pick List PL-00109/14

Payment COD

Deliver By Boat

Handle By Jim

Remarks duplicate of pick list: Stock Out ID: 51 out date: 26-Sep-10

1. Select Parameter Filter & Look Up

By Customer?

By Recipient?

By Item Group?

By Article?

By Description?

= Result Items

2. Select Date Range For Reports

Start Date 1-Jan-2010 End Date 18-Jan-15

3. Select Parameter Filter For Report

Brand Name?

Specification?

P. Order#?

4. Pick List & Stock-Out Activity Reports

Convert current deliveries Stock Out ID to shipping

Shipping documents for current deliveries

please note quantity bolded means insufficient leftover

Must select from itemID, Article No (prior to be created in purchase) then select spec, input quantity...etc OR select & insert from select 1,2,3 pull down list >>>>>

Item ID	Article No	Description	Spec?	Quantity	Unit	Package Description	Total Case	P. Order#
170	append-161	nylon bag		<b>10.00</b>	pair	carton boxes	1	no order
				0.00				
				10.00			1	

## Invoice

After you open the deliveries panel and input all the necessary details, you may go to the shipping documents and input the item detail sub-table. After completing the upper main record and bottom sub-table, you may issue an invoice by clicking the invoice button. So that merchandise can send it to customer for payment.

### Carry Stock Importer & Wholesaler Limited

#### 庫存進口商批發倉儲有限公司

#### Invoice

<b>Bill To:</b>	Kmart Grand Shopping Mall	<b>Invoice Date</b>	10-Mar-14
<b>Address</b>	Mall Zone A to E, Shopping Grand Mall, LA county, USA		
<b>Ship To:</b>	Target Distribution Center		
<b>Address</b>	Target Distribution Building, Manace Road No188., 18/F Flat B, Unit 1 to 10 England, Scotland, UK		
<b>Shipment No.</b>	107	<b>Issue Date</b>	10-Mar-14
<b>Invoice No.</b>	INV-00107/14	<b>Vessel voyage</b>	Flt. CX 828 YYZ
<b>Brand Label</b>	GAP sport	<b>Loading Type</b>	F. O. B. I. Q.
<b>L/C No.</b>	LC-234	<b>Container No</b>	container-number
<b>Forwarders</b>	American Transport	<b>Seal No</b>	seal-number
<b>Loading Port</b>	India Mumbai	<b>Bill of lading</b>	BL-123
<b>Discharge Por</b>	EU	<b>Cargo receipt</b>	CR-234
<b>Destination</b>	EU	<b>Est. CBM</b>	5.72
<b>E.T.D.</b>	11/10/2014	<b>Est. Weight</b>	400.0
<b>E.T.A.</b>	Dec 30, 2015	<b>Est. Cartons</b>	80
		<b>M.I.D.</b>	MID - factory

**Remark**

- all document must be counter signed
- before order confirmation
- LC issued to reconfirm order

PO. No.	Article No.	Spec.	Description	Curr. Price	Unit	Quantity	Subtotal
buyer PO no-1	blender	green	Food & Juicyblender	USD 19.50	set	30.00	585.00
buyer PO no-1	hometextiles	red	100% prima cotton towel	USD 7.00	set	100.00	700.00
buyer PO no-1	luggagebag	blue	Travel leisure bag	USD 4.05	Pc	100.00	405.00
buyer PO no-1	metalmug	silver	Metal beer mug	USD 2.05	Pc	100.00	205.00
buyer PO no-1	mineralwater	bottle	French Mineral Water	USD 2.20	bottle	100.00	220.00
buyer PO no-1	pearlring	silver	Pearl Ring	USD 280.00	Pc	20.00	5,600.00
buyer PO no-1	softtoys	brown	Teddybear plush toy	USD 3.00	Pc	100.00	300.00
buyer PO no-1	watch	red tag	mission spywatch	USD 4.55	Pc	100.00	455.00



For wholesaler business, it is always provide credit to the customer. Normally 90 days or even 180 days after deliveries. Keep track of the payment and credit situation of individual customer become an important issue in order to protect company's interest. This outstanding payment report keep tracks of all deliveries and invoice being issued to the customer, meanwhile the payment of each invoice. Thus giving the accounts department and management the where-about of a customer's credit.

Another shipment analysis report may find out the shipping situation, quantity, subtotal of individual customer, item, PO. Which can be sorted out, filter and group by for management to analysis the actual sales and shipping revenue.

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## Adjustment

There are few situations of adjustment

- Stock count, stolen, lost, damage; use the panel and create record with - quantity with remarks on the situation.

Adjustment - WholesaleNet

FILE

Adjustment Find Next Previous Add Duplicate Save Delete Close

Warehouse Adjustment  
Go To InID...  
Stock In ID 90  
Count Date 01-Oct-14  
Delivery Co Adjustment  
Deliver Order Adjustment  
Sup Invoice Adjustment  
Handle By  
Remarks duplicate of adjustment record: Adjustment Stock In ID: 77 In Date: 29-Oct-13  
Adjustment of stock, damaged, return, stock count

1. Select Parameter Filter & Look Up  
By Supplier?  
By Deliver Co?  
By Item Group?  
By Article?  
By Description?  
=Result

Adjustment Note

1. select 2. select 3. select & insert

Must select from ItemID, Article No (prior to be created in purchase) then input quantity, spec., etc OR select & insert from select 1,2,3 pull down list >>>>>>

Item ID	Article No?	Description	Storage Location	Quantity	Unit	Spec.	Package Description	Total Case	Expiry Date
354	EFGHI	folk	Hold Area	-1.00	Pc	Missing	box	1	09-Nov-13
130	art-567	stud	Hold Area	-1.00	Piece	Stolen	bag	1	09-Nov-13
363	art-ijk	plastic cover	Hold Area	-2.00	cbm	Damaged	box	1	18-Jan-15
355	blender	Food & Juicy blender	Hold Area	-1.00	set	lost	pallet	1	28-Jan-15
*				0.00		no spec		0	
Total				-5.00				4	

Once the stock keeper has make an adjustment record, the reason and deducted quantity will be reflected in the item master form of individual item.

Item Master - WholesaleNet

FILE

Item Master Find Next Previous List Close

Go To Article...  
Item ID 370  
Article No. new article  
Item Group china  
Brand Name Toyada  
Description 7" inch DVD player with remote  
Notes new develop  
Packaging some thing unusual  
Dimension free size  
Total Leftover 90.00

PurID 103  
Issue Date 01-Oct-14  
Order Ref# PO-00103/14  
Handle By mathew  
Deliver By by truck or internet download-51  
Supplier Electrical Appliance Ltd  
Price VND 2.32 Pair  
Del Date 10-Oct-12  
Ord Qty 800.00

Photo

1. Select Parameter Filter & Look Up  
Article No?  
Item Group?  
Brand Name?  
Description?  
Supplier?  
= Result Items

2. Select Parameter Filter For Report  
Location?  
Specification?

3. Select Leftover Report

4. Item Storage Breakdown Report

5. Select Date Range For Reports  
start date 1-Jan-2010 end date 18-Jan-15

6. Movement & Closing Stock Report

Receiving>

In ID	Time In	storage location	Spec.	quantity
90	01-Oct	Hold Area	Missing	-1.00
90	01-Oct	Hold Area	Stolen	-1.00
91	13-Oct	Zone A	no spec	120.00
90	01-Oct	Hold Area	Damaged	-2.00
90	01-Oct	Hold Area	lost	-1.00
Total				115.00

Deliveries>

Out ID	Time Out	recipient	quantity
112	01-Oct	transpo	25.00
Total			25.00

lost, damaged reflect in here denoted by "-" minus quantity

## Item master

It will display a summary of all item inventory record one by one. With all the important reports help you to get inventory, stock movement, leftover and stock in / stock out reports.

Item Master - WholesaleNet

FILE

Item Master Find Next Previous

Go To Article...

Item ID: 370

Article No: new article

Item Group: china

Brand Name: Toyada

Description: 7" inch DVD player with remote

Notes: new develop

Packaging: some thing unusual

Dimension: free size

Total Leftover: 90.00

PurID: 103

Issue Date: 01-Oct-14

Order Ref#: PO-00103/14

Handle By: mathew

Deliver By: by truck or internet download-51

Supplier: Electrical Appliance Ltd

Price: VND 2.32 Pair

Del Date: 10-Oct-12

Ord Qty: 800.00

Photo: ers\Connieeee\Pictures\Nylon-Bag.jpg

Receiving>

In ID	Time In	storage location	Spec.	quantity
90	01-Oct	Hold Area	Missing	-1.00
90	01-Oct	Hold Area	Stolen	-1.00
91	13-Oct	Zone A	no spec	120.00
90	01-Oct	Hold Area	Damaged	-2.00
90	01-Oct	Hold Area	lost	-1.00
Total				115.00

Deliveries>

Out ID	Time Out	recipient	quantity
112	01-Oct	transport	25.00
Total			25.00

1. Select Parameter Filter & Look Up

Article No?

Item Group?

Brand Name?

Description?

Supplier?

= Result Items

2. Select Parameter Filter For Report

Location?

Specification?

3. Select Leftover Report

4. Item Storage Breakdown Report

5. Select Date Range For Reports

start date: 1-Jan-2010 end date: 18-Jan-15

6. Movement & Closing Stock Report

The item master has few important report on the right hand side;

- Leftover report; leftover quantity group by Article No., by item, by brand, by description, by suppliers
- Item storage B/D; the item storage breakdown group by expiry date, by days stored, by location and by specification
- Audit report; closing stock report, leftover by low level.
- Stock in and stock out summary, Movement and closing stock report.

## Workgroup user name and password

Our database software by nature is being used by multiple user over a company network in order to get the most benefit of its information sharing purpose, thus a structural database is very powerful for business operation. On top of sharing data beyond merchandisers, user right control is also important to limit individual staff to access any sensitive information. In this connection, we have designed our database software with build-in user right workgroup to achieve this goal. Listed below is the build-in user name, password and their right.

By default, all users password is **123** for all logon names.

<u>User name</u>	<u>password</u>	<u>right</u>
Ibuyer.hk	6691144911	project designer
VP	123	admin
CEO	123	admin
Boss	123	admin
GM	123	all data user
MM	123	all data user
ReadOnly	123	read only
AddOnly	123	add data only
EditOnly	123	edits data only
Purchaser	123	purchasing modules
Purchaser01	123	purchasing modules
Purchaser02	123	purchasing modules
Purchaser03	123	purchasing modules
Purchaser04	123	purchasing modules
Sales	123	sales modules
Sales01	123	sales modules
Sales02	123	sales modules
Sales03	123	sales modules
Sales04	123	sales modules
Keeper	123	stock modules
Keeper01	123	stock modules
Keeper02	123	stock modules
Keeper03	123	stock modules
Keeper04	123	stock modules
Shipping	123	shipping modules
Shipping01	123	shipping modules
Shipping02	123	shipping modules
Shipping03	123	shipping modules
Shipping04	123	shipping modules

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That is for the concept and using of WholesaleNet, hope our system can help you identify the cheapest supplier, most generous customer, gross profit, sales revenue and inventory movement for your operation. Thus improve your profit and strengthen your operation with better cash flow and less inventory liability.